

CSA
ID Release Waiver for Change of Company or Individuals Name

CSA cards include company names on ID cards to help jurisdictions match up an individual with the company name on permits, company insurance/bonding requirements, and other state/local licensing requirements.

Use this form to change the company name or an individual's name on an ID card and to update an individual's record. Mail this completed form along with appropriate payment to CSA PO Box 3049 Waxahachie, TX 75168.

If you need a replacement ID card due to loss or damage, and are not changing names, use the link on our web site with a credit card payment.

Today's date: _____ ID card CSA#: _____

Card holder name on current card: _____ DOB: _____

New contact information for individual:

Email: _____ Phone: _____

New address for our records: _____

City: _____ State: _____ Zip: _____

I am returning my old card and an approved* payment of \$25

I have lost my original card and have included an approved* payment of \$50

*Approved payments are company check, cashiers check, or money order.
\$30 will be assessed for returned checks.

If changing company names:

Old Employer: _____

Old Supervisor: _____ Old supervisor Phone: _____

New Employer name on new card: _____

New supervisor: _____ New supervisor phone: _____

New supervisor email: _____

The above named employee has recently become employed with our company and requests a new ID card with our company name.

New supervisor signature: _____ Date: _____

If changing individuals name due to marriage, etc.:

Previous name on card: _____

New name on card: _____

SIGNATURE OF CARD HOLDER (individual named on card):

I hereby authorize CSA to create an ID card based on the criteria and terms indicated above. I have enclosed an approved payment for the amount indicated above. I hereby certify that the information above is accurate.

Signature: _____ Print: _____ Date: _____