

How long does it take?

Our assessments are offered daily at hundreds of proctoring locations around the U.S. They can even be taken online 24-hours a day from your office / home.

Participants can often take an assessment within a week of requesting their exam.

There are no mandatory waiting periods for re-testing.

Qualifications are valid for three years at which time the participant re-takes the assessment to ensure they are staying up to date with current codes.

If a participant fails an assessment, they must "Request" a new assessment from our web site and pay full exam fees.

Upon passing an assessment, certificates and ID cards are automatically mailed, usually within three weeks.

We assess individuals, but require company names on ID cards so the AHJ can match the qualified individual with the company name on permits.

CSA ID Cards

CSA is the only national fire protection testing agency that provides quality credit-card style photo ID cards which can display multiple qualifications with multiple expirations on the same card.



Lose your card? Replacement cards can be ordered and paid for on-line.

Need to change the company name on a card? Print and complete the form from web site and mail with appropriate payment. These cards are usually mailed within two days of receipt.



Compliance Services & Assessments, LC

Assessing fire protection contractors since 2002.

www.CSAexams.com

Primary Business Address:
P.O. Box 723
Greenbrier, AR 72058

Phone: 501-712-1272
Fax: 501-499-8384
E-mail: info@CSAexams.com

This brochure provides a limited overview of CSA assessments. Detailed information including terms and conditions is available at www.CSAexams.com. Information is subject to change without notice.

Compliance Services & Assessments, LC



The Process to Getting CSA Certified

Assessments Developed for Installers

"Without Assessments, all we have are Assumptions!"

www.CSAexams.com

Requesting an Assessment

Individuals, or a company representative, completes a simple one-page Internet form and makes payment. To view pricing or start the process select "Request Assessment" on our web site.



Participant schedules location and date of assessment

Within 1-3 business days an email will be sent containing a link to schedule the assessment. The participant then selects the proctoring option for testing (online or at physical center), location, and time most convenient for them.

Assessments can be re-scheduled on-line up to three days before the exam.

Participants preparing for assessments need to review the "Test Info" page on our web site for important information. The "Assessment Subjects" page will include study material and documents required for the exam. Participants have sixty days to take an assessment from the initial request. We suggest participants obtain all books and thoroughly study before requesting an assessment.

The Assessment and Reports

Assessments are generally open-book. You may highlight and tab sections within your books while studying and prior to taking test. Do not mark any material during a test or you will be disqualified from exams. If used, page tabs must be permanent.

Assessments are computer based, audio / video recorded, and monitored by proctors. User chooses testing at a Physical Proctoring center, or Online Proctoring (user computer must meet minimum criteria and have a USB webcam).



Assessments are computer based.

Participants will know their scores immediately following the assessment.

Individuals can access their score reports from our web site. Score reports will generally provide scores by topic / subject to help with further study.

Passing score is 80%, unless indicated otherwise. Score reports should be carried as evidence of passing until ID cards and certificates are received.

Other Useful Information

NFPA documents can be purchased at www.NFPA.org. We recommend using hand-books when available for a particular standard. ICC documents can be purchased at www.ICCsafe.org. Visit "Assessment Subjects" on our site for information on appropriate code editions and books needed for assessments.

Many companies schedule their employees so they can coordinate exam times with work flow of crews.

Some companies pay for the first exam. Some reimburse employees once the exam is passed. Some pay all exam fees.

Many companies utilize assessments in satisfying promotional requirements and may hold weekly training sessions.

There are no refunds once assessments are paid for. If a person quits before or after an exam is taken, all fees still apply. Employee reimbursement policies should be addressed by the company in advance.

Make sure employees get all study information and required documents before Requesting Assessments. Some assessments require .pdf documents from our web site.